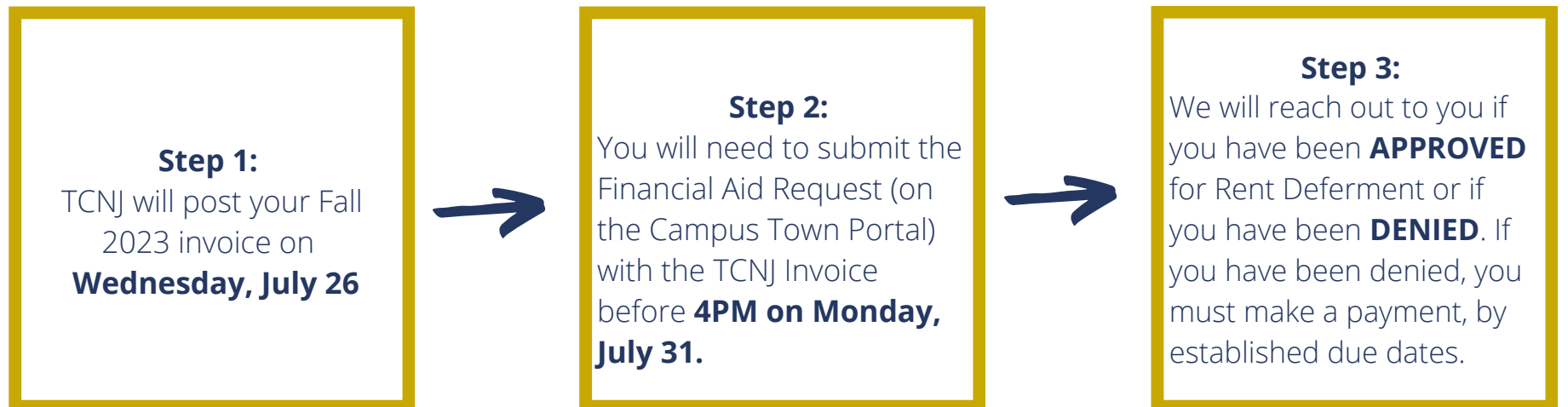


# CAMPUS TOWN

**FALL 2023 ONLY** - Below are details about the Financial Aid Deferment Process. Please read this document slowly and carefully. **TCNJ does not share information with Campus Town and they DO NOT transfer money to us.**

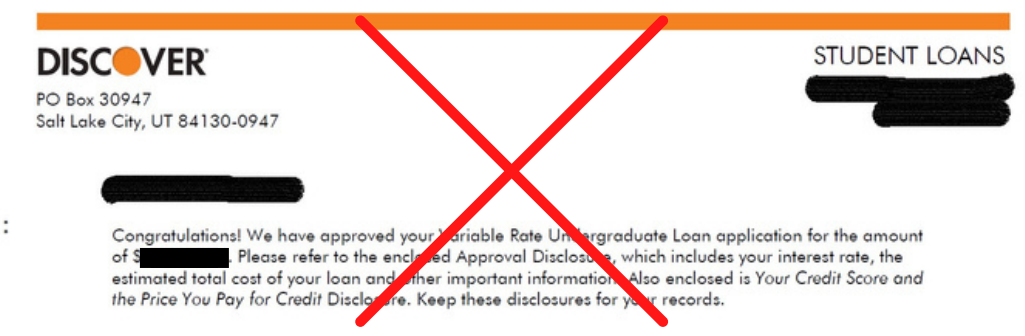
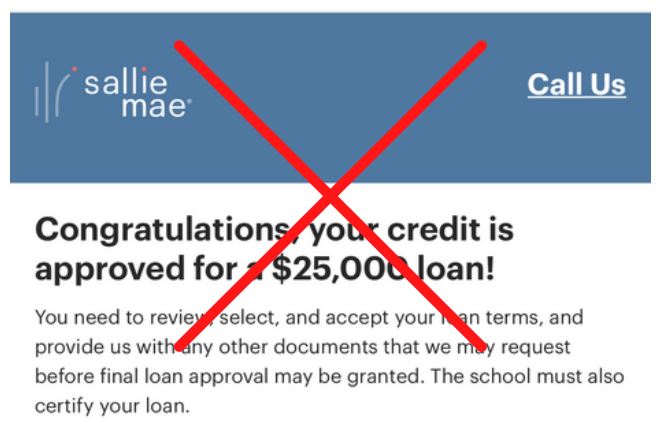


**Step 4:**  
Here is how you submit a Financial Aid Deferment Request:

- Use your Campus Town log in credentials via this link:  
**<https://campustown.starrezhousing.com/StarRezPortalX>**
- Once logged in, you can click on "Request" in the blue navigation bar
- Your request will be then reviewed and you will receive an email with a decision
- If someone else is doing this request on your behalf, please make sure you provide them with your Campus Town log-in credentials
- **Please note, that a request does not guarantee that you will be deferred**



## Here are a few examples of what we are NOT looking for.



- We are **NOT** able to accept Loan Applications or screen shots of "Congratulations You've been Accepted".
- If your loan, has not been posted on your TCNJ invoice, we would need documentation that shows, the amount approved, for what semester, the loan company, and your name. Our Accounting Department needs proper documentation for their financial audits.



Office of Student Accounts  
Green Hall 119  
609-771-2172

Invoice: [Redacted] Due Date: 2022-08-15  
 Invoice Date: 2022-07-27 Total Amount Due(USD): 7,772.95

Invoice For: [Redacted]  
 PAWS ID: [Redacted]  
 Career: [Redacted]  
 School: [Redacted]

Item Description	Amount (USD)
Fall UG Card Service Fee	10.00
Fall UG Gen Serv Fee/Capital	1,617.29
Fall UG Health Insurance Fee	2,450.00
Fall UG Student Activity Fee	159.78
Fall UG Student Center Fee	141.80
Fall UG Tuition In State	7,070.08
Physics Lab Fee	35.00
<b>Current Invoice Amount:</b>	<b>11,483.95</b>
Prior Invoice ID: [Redacted]	Prior Invoice Amount: .00
	Anticipated Aid Amount: -3,711.00
	<b>Total Amount Due: 7,772.95</b>

Item	Term	Aid Year	Career	Amount (USD)
Federal Direct Sub Loan	2022 Fall	2023	Undergrad	2,721.00
Federal Direct Unsub Loan	2022 Fall	2023	Undergrad	990.00
<b>Total Term Anticipated Aid:</b>				<b>3,711.00</b>

Item	Term	Amount(USD)
Charge	2022 Fall	11,483.95
<b>Total Term Summary:</b>		<b>11,483.95</b>

\*Enrollment in the Installment Payment Plan will be available starting July 12, 2022.  
 \*Payment options: Online: Credit/ACH - http://studentaccounts.tcnj.edu/ By mail: TCNJ Office of Student Accounts, P.O. Box 781791, Philadelphia, PA 19178-1791 Include the student's name and PAWS ID.  
 \*All scholarship checks must be mailed to: TCNJ Office of Student Accounts, PO Box 7718, Green Hall 119, Ewing, NJ 08628-0718  
 \*All full-time students charged for student health insurance for the Fall 2022 term must enroll in or waive the student health insurance coverage prior to the waiver deadline of September 9, 2022. Visit https://www.universityhealthplans.com/tcnj



This is the amount that you still owe the college



This is your tuition and fees that the college is billing you for.



The anticipated aid you are receiving does not cover the college expenses and would not be able to cover rent at Campus Town.

If there is a positive balance or just the number 0, this means you are not receiving any aid to apply to rent. We would NOT be able to defer. See above example. defined open date period to submit your request.

## Here is an Example of what we are looking for:

If there is a negative balance, that means you are receiving a refund. Please note, that we are looking to see if your refund is covering 100% of the semester rent or a significant amount of the rent (50% or more).



Office of Student Accounts  
Green Hall 119  
609-771-2172

Green checkmark is for illustration purposes.

Invoice: FALL2022000085873TCNJ Due Date: 2022-08-15  
 Invoice Date: 2022-07-27 Total Amount Due(USD): N/A

Invoice For: [Redacted]  
 PAWS ID: [Redacted]  
 Career: [Redacted]  
 School: [Redacted]

Item Description	Amount (USD)
Engineering Major Fee	150.00
Fall UG Card Service Fee	10.00
Fall UG Gen Serv Fee/Capital	1,617.29
Fall UG Health Insurance Fee	2,450.00
Fall UG Student Activity Fee	159.78
Fall UG Student Center Fee	141.80
Fall UG Tuition In State	7,070.08
Fraternity & Sorority Inv. Fee	47.00
<b>Current Invoice Amount:</b>	<b>11,645.95</b>
Prior Invoice ID: SUM 20220000852714	Prior Invoice Amount: .00
	Anticipated Aid Amount: -18,873.50
	<b>Total Amount Due: -7,227.55</b>

Item	Term	Aid Year	Career	Amount (USD)
[Redacted]	2022 Fall	2023	Undergrad	1,722.50
[Redacted]	2022 Fall	2023	Undergrad	2,721.00
[Redacted]	2022 Fall	2023	Undergrad	990.00
[Redacted]	2022 Fall	2023	Undergrad	1,904.00
[Redacted]	2022 Fall	2023	Undergrad	1,000.00
[Redacted]	2022 Fall	2023	Undergrad	1,500.00
[Redacted]	2022 Fall	2023	Undergrad	9,036.00
<b>Total Term Anticipated Aid:</b>				<b>18,873.50</b>

Item	Term	Amount(USD)
Charge	2022 Fall	11,645.95
<b>Total Term Summary:</b>		<b>11,645.95</b>



If your invoice does not look like this, DO NOT send it, UNLESS you have the proper documentation that shows you have been approved for a loan.



This is the refund amount you will be receiving. Before you submit this document to Campus Town, double check to see if covers more than 50% of rent. If the refund is only covering 50% of rent, you will need to pay the remaining balance on or before 8/1/2023.



This is the anticipated aid you will be receiving.

\*Enrollment in the Installment Payment Plan will be available starting July 12, 2022.  
 \*Payment options: Online: Credit/ACH - http://studentaccounts.tcnj.edu/ By mail: TCNJ Office of Student Accounts, P.O. Box 781791, Philadelphia, PA 19178-1791 Include the student's name and PAWS ID.  
 \*All scholarship checks must be mailed to: TCNJ Office of Student Accounts, PO Box 7718, Green Hall 119, Ewing, NJ 08628-0718  
 \*All full-time students charged for student health insurance for the Fall 2022 term must enroll in or waive the student health insurance coverage prior to the waiver deadline of September 9, 2022. Visit https://www.universityhealthplans.com/tcnj

**For your reference below, here are the semester rates per person.**

Apt/Room Type	Semester(2)	Monthly(8)	Academic Year Total
4 Bedroom	\$7,300.00	\$1,825.00	\$14,600.00
2 Bedroom	\$8,396.00	\$2,099.00	\$16,792.00
1 Bedroom	\$9,192.00	\$2,298.00	\$18,384.00

## **Here is how you access your TCNJ Invoice**

- Log onto your TCNJ Paws account for semester invoice.
- Go to Main Menu-Student Self Service
- Then select Campus Finance and View Bill
- We need a PDF version of your TCNJ Invoice
- **YOU MUST** submit your TCNJ invoice that reflects your financial aid/scholarship.

## **Financial Aid Policy**

**ONLY** submit this request if you are asking for Campus Town to defer your semester rent payment, since you are waiting for your Financial Aid Refund check to cover your rent. The deadline to submit is: **4PM on Monday, July 31.**

Each semester a resident must submit a new request for Financial Aid Deferment with Campus Town.

**Your Financial Aid arrangements are between you and TCNJ. The college does NOT communicate with the Campus Town Leasing Office.**

This is a request for Campus Town to review your TCNJ Financial Aid document(s) to see if they cover 100% of your rent or a significant amount of your rent to defer the payment. We will review your request, your supporting document(s)/TCNJ Semester Invoice, and then we will email you with a decision.

**PLEASE BE AWARE- your rent payment is deferred until our established due dates (November 1 for Fall and March 15 for Spring). Regardless if you have received your refund check, you must pay RENT in full by the established due dates to avoid LATE FEES.**

Failure to submit Campus Town Financial Aid Deferment Request by the established due dates will incur Late fees of the initial \$50.00 late fee and then the daily Late Fee of \$5.00 as outlined in the lease agreement.

Resident is responsible for depositing their Financial Aid/Scholarship refund in their personal bank account and then making a payment directly to Campus Town on any remaining balance within 10 business days of the refund disbursement date or by the established due dates (November 1st for Fall or March 15th for Spring), whichever comes first. **TCNJ DOES NOT SEND ANY MONEY to the Campus Town Leasing Office.**